

# Tenancy Application

**TO BE COMPLETED BY EACH APPLICANT**

## Property Details

Address Of Rental Property  Weekly Rent

When can you take the property from?  /  /  How long do you wish to take the property for?

## Tenant Details

Name   
  
  
 Phone   
 Mobile

Licence  Version(5b)   
 DOB  /  /  **IMPORTANT!**  
 Email   
 Are you a NZ Citizen?  YES  NO  
 Tenant Number

**Contacts and References Section** By supplying referees, I agree to you contacting them.

PERSONAL	Personal referees		
	Name	<input type="text"/>	Phone <input type="text"/> Relationship <input type="text"/>
	Name	<input type="text"/>	Phone <input type="text"/> Relationship <input type="text"/>
	Name	<input type="text"/>	Phone <input type="text"/> Relationship <input type="text"/>
	Name	<input type="text"/>	Phone <input type="text"/> Relationship <input type="text"/>
	Name	<input type="text"/>	Phone <input type="text"/> Relationship <input type="text"/>

WINZ / WORK	Employer	<input type="text"/>	Phone <input type="text"/> Income P/W \$ <input type="text"/>
	Contact	<input type="text"/>	Occupation <input type="text"/>
	Time With Employer	<input type="text"/> Years <input type="text"/> Months	
	Address	<input type="text"/>	
	WINZ No (if applicable)	<input type="text"/>	Income from WINZ P/W \$ <input type="text"/>

ADDRESS / LANDLORD	Current Address and Landlord/Property Manager referee		
	Address	<input type="text"/>	
	Time At Address	<input type="text"/> Years <input type="text"/> Months.	Reason For Leaving <input type="text"/>
	Landlord	<input type="text"/>	Phone <input type="text"/>
	Previous Address and Landlord/Property Manager referee		
	Address	<input type="text"/>	
Time At Address	<input type="text"/> Years <input type="text"/> Months.	Reason For Leaving <input type="text"/>	
Landlord	<input type="text"/>	Phone <input type="text"/>	

## Applicant Requirements

Garaging -  Car/s Bedrooms -  Fencing -  Fully  Partially  No Fencing  
 Number of adults  Number of children under 18 Ages  /  /  /  /  /

## Applicant History / Background

Have you ever had a **tenancy terminated** or **money deducted** from your bond or a **Tenancy Tribunal order against you**?

Have you ever been incarcerated? Please provide details

Do you have consumer finance?

How much do you owe to a Landlord/PM

**Motor Vehicles** - Will you be parking a motor vehicle on the property  YES  NO If yes how many?

Registered Owner	Make	Model	Colour	Registration	Finance Company

## Chattels, Pets and Smokers

Do you have a pet?  YES  NO Type

**Smoking** - Are any occupants smokers?  YES  NO

**In the event of an emergency** who should we contact?

**Age** - If you're under 18, are you married?  YES  NO

Name

**Do you own any chattels?**

Phone  Relation

Fridge, whiteware, beds etc. **Total Value**

**Letting Fee** - If you enter a tenancy agreement with us, we will charge you  weeks rent plus GST as a letting fee.

**How did you hear about us?** -  Internet  Radio  Referral  Newspaper  Other

 **TENANCYMOVES** - Required Services Powered by **Movinghub™**

Get connected quickly at your new home. We will call you to organise your move.



- |                                       |                                     |                                      |                                    |
|---------------------------------------|-------------------------------------|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Electricity  | <input type="checkbox"/> LPG        | <input type="checkbox"/> Insurance   | <input type="checkbox"/> Removals  |
| <input type="checkbox"/> Storage      | <input type="checkbox"/> Home Clean | <input type="checkbox"/> Locksmiths  | <input type="checkbox"/> Garden    |
| <input type="checkbox"/> Natural Gas  | <input type="checkbox"/> Broadband  | <input type="checkbox"/> Pay TV      | <input type="checkbox"/> Packing   |
| <input type="checkbox"/> Carpet Clean | <input type="checkbox"/> Truck Hire | <input type="checkbox"/> Maintenance | <input type="checkbox"/> Home Tech |

## Notes

**Applicants Consents** - I agree to the collection, use and disclosure of my personal information for the following purposes, and warrant that I have supplied all information on this form freely, including my drivers license details and passport details. I agree that any information found through any third party databases that relates to me can also be used for the purposes outlined in this application. **Recipient of information** - The information is provided by you to the Owner/Landlord/Agent/Property Manager.

**Purpose** - The purpose for the collection of my information is: To perform background checks, reference checks and credit checks through the Centrix and Veda credit bureau's to assess if I am the best applicant on merit. I consent that my personal information including debts may be discussed with any personal or work referees. To add my information to any background, reference and credit checking database. To allow the Landlord to add a review to a tenancy review database that can be then viewed by other companies and/or Landlords. To check the Ministry of Justice fines, Tenancy Tribunal, District Court, High Court, Court of Appeal, Supreme Court, Department of Parole, and New Zealand Police databases. For debt collection purposes. To check the Personal Properties Securities Register. To verify my passport, citizenship, birth certificate details via the Department of Internal Affairs. To check if my vehicle is stolen. To check and update a credit bureau. To check whether I am politically significant. To update the Tenantcheck system. If you indicate that you would like MovingHub™ or other move in services to contact you, your contact and credit information will be passed onto them for the purpose of offering and facilitating a moving service. The property manager may receive a commission from Movinghub if you choose to use this service.

**Information Provided** - The information provided on this form and any information found through the background check, reference check and credit checking process may be passed onto an agent and entered into third party databases. Subscribers to the databases will have access to my information and use that information for the purpose of credit reporting or for any other lawful purpose including debt collection. I agree that I have been advised that I have the right to see the information that you hold about me, and to have any information held corrected if it is in error. I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993. I agree that if I enter a tenancy agreement then this application will form part of the tenancy agreement. I agree to pay a letting fee upon entering the premises.

Signature of Applicant \_\_\_\_\_

Date  /  /